**Template for Preparation of a Final Report**

**(non clinical research)**

*Graphics and photographs may be inserted in section 11.*

We would like to remind you to hand in your final report (signed original and Word/ PDF file) according to the date scheduled in your grant agreement of your research project.

Project Title:

Project Code:

Project Period:

Project Leader

Date of Report:

Status of Report:

|  |
| --- |
| **CONFIDENTIALITY STATEMENT** The information provided in this document is strictly confidential. No disclosure should take place without the written authorization from      . |

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# **Signature(s)**

**Project Leader**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

**1. Cooperation Partner**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

**2. Cooperation Partner**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

# **Overview**

|  |  |
| --- | --- |
| **Project Leader** | 1. •      First name, last name, academic title
2. •      Employment status
3. •      Date of birth, nationality
4. •      Institution and department (complete name)
5. •      Postal address
6. •      Telephone
7. •      Fax
8. •      E-mail address
 |
|  |  |
| **1. Cooperation partner**(delete where appropriate) | 1. •      First name, last name, academic title
2. •      Employment status
3. •      Date of birth, nationality
4. •      Institution and department (complete name)
5. •      Postal address
6. •      Telephone
7. •      Fax
8. •      E-mail address
 |
|  |  |
| **2. Cooperation partner**(delete where appropriate) | 1. •      First name, last name, academic title
2. •      Employment status
3. •      Date of birth, nationality
4. •      Institution and department (complete name)
5. •      Postal address
6. •      Telephone
7. •      Fax
8. •      E-mail address
 |
|  |  |
| **Title of the project** |       |
|  |  |
| **Project code** |       |
|  |  |
| **Type of sponsorship**(Please mark) | [ ]  Project funding Small project: yes [ ]  no [ ] [ ]  Young scientist sponsorship (Nachwuchsförderung) |
|  |  |
| **Objectives/ Milestones***(as specified in grant application and agreement on support)* | Step 1:      Step 2:      Step 3:       |
|  |  |
| **Duration of the project** | Report period: - Commencement date:      - Finishing date:       |

# **Introduction (Scientific background, hypotheses, objectives)**

#

# **Material and Methods**

#

# **5** **Results**

# **6 Discussion**

#

 *Please discuss your findings. Have the objectives proposed in the grant application been achieved? Please relate your results to the milestones proposed in the grant application.*

# **7 Difficulties and Troubleshooting**

#

 *If there are/ were any deviations from the milestones described in your full grant application, please specify and give appropriate comments. Please give an evaluation of the results of the project.*

 *A*re there any problems/ important changes concerning

 *-* Staff? , if yes, please specify

 - Technical feasibility (e.g. equipment)? , if yes, please specify

 - Timetable? , if yes, please specify

 - Budget? , if yes, please specify

# **8 Perspective**

 *Are the results applicable/ relevant for CF-therapy? Which next steps are necessary to achieve a benefit for the patients?*

# **9 Summary**

# **10 Publication(s)/ Abstract(s)/ Poster(s)/ Lecture(s)**

 *Are there any publications (submitted or accepted), abstracts, poster(s), or lecture(s) about the project results? If so, please list the references here and add reprints.*

# **11 Graphics and photographs**

# **12** **Short and clear report on the results of the project appropriate for publication on our webpage (therefore preferred German language)**

# *(Bitte beachten Sie, dass dieser Text zur Information unserer Spender und anderer Interessenten auf unserer Homepage veröffentlicht wird!)*

**Projekttitel:**

**Projektnummer:**

**Beteiligte
Wissenschaftler:**

**Laufzeit:**

**Datum**

**Projektabschluss:**

**Fördervolumen:**

**Ziel des Projekts: (bitte max. 1.500 Zeichen)**

**Ergebnisse: (bitte max. 1.500 Zeichen)**

#